

**108 MILE RANCH COMMUNITY ASSOCIATION**

**DIRECTOR'S MEETING**

September 17, 2020 at 6:00 p.m.

**In Attendance:** Ingrid Meyer, Sandy Foster, Larry Knutsen, Dorri Larstone, Donna White, Sherrie Gillis,

**Volunteers:** Carol Thorne Biedler, Bruce Biedler

**Absent:** Dan Jackson, Charlie Gillingham, Carl Gimse

**The meeting began at 6:04 p.m.**

**Health Guidelines:** Donna spoke to the Public Health Inspector as we fall under their jurisdiction, and was given the Health Guidelines that pertain to the Hall rentals. It is up to the Directors on how we wish to handle the contact tracing requirements for each user group at the hall.

It was discussed that we make an Addendum to the existing contract to include contract tracing requirements for all user groups. Committee formed to create the Addendum which includes, Donna White, Dorri Larston and Sandy Foster.

Donna suggests we post a notice as soon as possible until we have the requirements finalized.

**Gaming License:** Donna is moving forward on Gaming Grants (No Bingo or Oktober Fest at this time)

**OLD BUSINESS**

**Backyard Project:** \$23,000.00 sitting there for us, extension to July 2021. Lions tearing down shed – held until invoice submitted.

**Façade Grant:** The Façade grant is maximum \$5,000 so it was not applied for as the cost is \$25,000 and would not be enough.

**Generator:** The co-op grant was applied to for \$35,000.00 for the generator. Larry is going to research where we would acquire one and get some quotes including installation. Will also find out what type and size we will need, i.e. electric or diesel.

**Changes to the agenda:**

No changes:

Motioned by Dorri Larston

Seconded by Larry Knutsen

Motion carried.

**New Treasurer/Secretary:** Sherrie Gillis

**Financial \Year End:** Year-end August 31 and will require an Annual Statement, Sherrie will try to get it figured out over the next week or so and ask Karen Douglas if she would help, or possibly hire her to help get the books in order for Sherrie. Ingrid will call and speak with her.

**NEW BUSINESS**

**Change in Signatories:** Ingrid has made an appointment at the bank to make the change in signatories. Sherrie, Donna and Ingrid to go to RBC tomorrow.

It was also discussed that we ensure there are the correct signatories on the RBC account and that we add Donna to that list. It was also discussed that the signatories should be any 2 of the 4 authorized signatories.

**Resolved** that the Royal Bank shall be any two of the following signatures:

Ingrid Meyer  
Sherrie Gillis  
Sandy Foster  
Donna White

Motioned by Larry Knutsen  
Seconded by Dorri Larstone

## **REPORTS:**

**Fire Hall:** New members. Strick COVID-19 rules. There has been one meeting since March.

**Hall Manager Contract:** Sandy approached Carol – indicated to delay the contract to later in the fall

**Property Tax Increase:** At Richmond meeting on the tax increase. Sandy indicated that we need to have the financials in order and we need to do our homework and have our projects in order prior to the meeting.

Possible suggestion also would be to send an email to Al attaching the minutes of the meeting, reminding of the promises.

**Roof Repair:** Quotes are required. Tabled

**RCA Property Clean-up:** Chris Bertuzzi put together a crew and cleaned all the dangerous falling trees and other debris. There is still more work required on the 6 acres parcel.

**Carol's Hall Report:** Current "user groups", Karen ☺ Pilates, Zomba, spinners and weavers 2<sup>nd</sup> & 4<sup>th</sup> Thursdays, 1<sup>st</sup> & 3<sup>rd</sup> Drummers, AA, Children's Ballet as well as 3 weddings booked for next year. We will need to ensure the proper insurance and that they sign the waiver as well as provide contact information for everyone attending in their groups.

**Christmas Market:** Ingrid would like to move forward with possibly November 29<sup>th</sup>. We will need to discuss crowd control and layouts for tables, etc.

**Breakfast with Santa:** Discuss at the October meeting. See how COVID is progressing.

**Beach:** Dorri phoned Darren, and the contract has been fulfilled. He says he usually works a month to month and a half for free. Greenbelt is adding garbage cans. The CRD finances our beach. Improvements to the road and a dock, etc. there is a grant underway for 2021.

**Hall:** Nothing to report

The meeting adjourned at 7:07 p.m.

**The next meeting** will be held on October 8, 2020 at 7:00 p.m. in the Hall.