

**108 MILE RANCH COMMUNITY ASSOCIATION**

**DIRECTOR'S MEETING**

October 9, 2020 at 4:30 p.m.

**In Attendance:**

x	Ingrid Meyer, Chair	x	Donna White
x	Bruce Biedler, Volunteer		Dorri Larstone
x	Carl Gimse		Larry Knutsen
x	Carol Thorne Biedler, Volunteer	x	Sandy Foster
x	Charlie Gillingham	x	Sherrie Gillis
x	Dan Jackson		

**The meeting began at 4:34 p.m.**

**ADDITIONS/CHANGES TO THE AGENDA**

- No changes or additions to the Agenda

Motioned by Donna

Seconded by Carl

Motion carried.

- Previous Minutes: Minor corrections to previous minutes. Updated September 17<sup>th</sup> minutes to be circulated.

**FINANCIAL REPORT**

- Ingrid to send invoice for dishwasher and installation
- Financials have been completed to 2019/2020 year end and will be submitted to the Accountant for review in mid-November.
- A motion has been made to the Treasurer to supply at each meeting an update on expenses and income for the Hall separately, as well as other expenses to be provided in a separate document.

Motion to accept: Sherrie Gillis

Second: Sandy Foster

Motion carried

- Treasurer to ask the Accountant if there is a need to file a T4011 for this and any previous years, or if there has ever been a T4011 filed.

**CORRESPONDENCE**

- No correspondence

**OLD BUSINESS**

**Hall Manager Contract:** Tabled

**Property Tax Increase:**

- We need to get the finances in order to be in a position to go to the community. We need to know exactly where and what we need the money for. People do not like to have their taxes increased.
- Ingrid is wondering how do we tell the community. The conversation went on between the board members to indicate that we should not be telling the community anything at this point until we know if or how much we need.

- Sandy has a letter from Darren Campbell acknowledging that we want to increase the taxes in 2021. The CRD is aware that we want to increase our funding for upcoming expenses, i.e. maintenance, paving, etc.
- Donna has suggested that we get the community involved though others have indicated that the Community will pay to avoid the inconvenience.
- The committee for CRD finances and costs is Ingrid, Sherrie and Karen, as Karen is assisting with the finances.
- Sherrie to prepare the income and expenses of the Hall

**Backyard Project:** \$23,000.00 sitting there for us, extension to July 31, 2021.

- Ingrid would like a commitment from those who are part of backyard project to be able to Ralph and Kevin we need 2 people (Kevin and Ralph) who are skilled according to the grant, and 3 unskilled to work 15 hr per week for 4 weeks. We will need a list of who will be volunteering. Donna will do up a calendar.
- Ingrid has asked Donna for a worksheet for Phase 1, 2 and 3.
- Need to get rid of the railroad ties, possibly advertise on Facebook. The boards need to come off first though prior to taking the railroad ties out.

**Generator:**

- The generator grant is already to submit for this year. Donna needs an update on the cost.
- Dan will get an updated quote for the generator cost.
- The reason for the generator is this is the go-to place during a disaster for the community therefore we need a generator.

**Roof Repair:** Still waiting for updated quotes.

**NEW BUSINESS**

**New Grants:**

- Ingrid is not sure where to find information from Grants, though talking to other communities there are several grants out there, we just need someone to research for these grants.
- Donna mentioned that capital grants are up to \$100,000.00 though you need a project that meets the criteria.
- Donna has indicated that the project has to be tangible.
- Please all keep your eyes open for grants that are out there and forward the link to Ingrid.

**REPORTS:**

**Carol's Hall Maintenance/Booking Report and COVID Safety Measures:**

- Sandy has redone the COVID amendment for the Hall contract.
- Some of the groups have insurance though many do not. There was a conversation with these groups who do not have insurance that the leaders are members of the RCA which covers them.
- Carol has the groups signing the new waivers.
- Safety cleaning bucket is working well for user groups.
- Carol will create a new sign to indicate kitchen is closed.
- All groups have a list with contact numbers that is taken at each gathering should there be a need for contact tracing.
- Safety measures are in place with a bucket full of cleaning supplies and instructions for user groups.

**Hall Manager Contract:** Deferred

**Welcome Packages:**

- Unfortunately, due to COVID there was a pause in handing out packages though we are back up and running, stuffing the bags for welcome packages. They are being distributed when people phone.
- The process is, any new person who gets a mailbox there should be a card put in their mailbox. There is also a pamphlet holder in the 108 Mall with information on the Welcome Packages.
- Ingrid has indicated that she has received several calls wondering about Welcome Packages and she has been forwarding those requests for Welcome Packages to the Welcome Committee.
- COVID has posed an issues as well as people do not want the close contact with visiting in their homes so the Welcome Committee has been trying to come up with a way to have 2 or 3 new residents gather in an outdoor setting, on a nice day, to hand the packages out and answer questions.
- Possibly utilizing the Real Estate offices to hand out the contact information for the Welcome Committee for those new families purchasing homes in the 108 Mile Ranch.

**Recognition:**

- Sandy has requested to add this item to the agenda.
- Think if there is someone that you would like to nominate for a Certificate of Appreciation, or Community Service or thank you on behalf of the Community. Possible recipients: Susan Henderson at the post office. Karen Douglas for all her help.
- In December or January, possibly put some sort of nomination form on Facebook where the community can nominate Citizen of the year nomination.

**Events**

**Christmas Market:**

- Ingrid has indicated she is working on a plan to set up the hall for vendors and feel that we could have 20 vendors and 20 people through and allow one in and one out once we are at capacity.
- Sandy is concerned are we putting our community at risk in these times to have an event such as this?
- Dan has indicated that the Heritage site will be continuing to hold the market outside and maybe that is possible for the Christmas Market.
- Another issue with holding events is that we need to ensure we have insurance to cover, should anyone contract COVID from being at an event that we hold.
- The majority of the members are opposed to holding the Christmas market.

**Breakfast with Santa:**

- Ingrid was in touch with the Fire Department with regards to the Breakfast with Santa.
  - Possibly have a bag of goodies where they could drive by and pick them up.
  - Everyone maybe come back with ideas on possible ways to make this work.
  - Carol has suggested that we have a buy this year given the current state of the pandemic in the province.

**Fund Raising for the Hall – Recurring Agenda Item:**

- Have an online auction via Website or Facebook? Approach all businesses, Churches.

**Beach:** Possibly hold a fishing derby

**Future Ideas:** Please bring your ideas to the next meeting, i.e. Hanging Basket sale, etc.

The meeting adjourned at 6:00 p.m. **The next meeting** will be held on November 12, 2020 at 4:30 p.m. in the Hall.