

**MINUTES**  
**108 Mile Ranch Community Association Director's Meeting**  
held at 4924 Telqua Drive, 108 Mile Ranch, BC  
Wednesday, October 12, 2022

**Meeting called to order by Donna** at 7:00pm

**In Attendance:** Donna White (chair), Dan Jackson, Julie Redl (minutes), Michele Spence (treasurer), Cathy Squires (membership) via phone, Carol and Bruce Biedler (Hall Manager)  
Absent: Ingrid Meyer

**Additions to the Agenda** – Citizen of the Year under new business.

**Meeting with renter** re Damage Deposit letter dated September 16, 2022. Donna confirmed that a meeting has been set up for Friday October 14, 2022 4pm at Tim Horton's. Dan agreed to attend the meeting with her.

**Minutes of Last meeting** of September 14, 2022; Motion to accept Dan, seconded - Michele – accepted  
**Financial Report** – Michele reported total of all accounts is \$18,165.97.

**Correspondence** – Michele checked gmail account, which is no longer being used. There was an email from the BC Government for a grant application, deadline to apply by October 5, 2022. The gmail account has now been removed. She will contact them to see if this may still be available to the RCA. Membership renewal. Discussed annual and 5 year memberships to be clarified for accounting purposes. Received letter and cheque from Northern Development Initiative Trust. Resignation letter from Carol and Bruce Biedler. Resignation letter from Mark Redl. Email from Slapback Music. Reminder letter to file the Annual Report for 2022. Letter from Land Owner Transparency Registry deadline for filing the Community Hall is November 30, 2022. Class Action Lawsuit, potential to recover from our insurer some lost revenue due to Covid shutdowns. RCA has been included there is nothing that the RCA has to do.

### **Old Business**

**1. Grants** - Donna nothing to report. tabled

**2. AGM** – Donna advised date set for Saturday October 29, 2022 at 2pm. Ingrid has asked that directors arrive at 1pm. Required unaudited financial report from MacAloney & Associates. Reports on membership, Cathy, Welcome Packages, Dan. Invited to speak Al Richmond representative for CRD, Chris Haddad 108 Volunteer Fire Department and Manager 108 Mile Ranch Airport. Tables set up for ESS and membership. Directors up for re-election Ingrid, Dan, Donna, Cathy and Michele. Discussed ideas for recruiting directors and volunteers. Suggestion that each director have their own portfolio they are responsible for along with recruiting volunteers.

**3. Seniors Luncheon Report** – Cathy read report provided. Thank you to the volunteers Ingrid, Dan, Del and Deb and her husband. Feed back from attendees very positive. Four new memberships; 3 five year memberships and 1 one year membership.

**4. BC Government/Land Owner Transparency** – Julie motioned to accept quote from White Stag Law for attending to the filing. Seconded Donna, all in favour. She will contact White Stag Law to attend to filing the Community Hall in the Land Owner Transparency Registry.

**5. Parking Lot Lights update** – Need update from Ingrid. tabled

**6. Greenbelt Trails** – Cathy nothing to report. Cathy motioned to remove this from the Agenda and all future Agendas. Seconded Michele. All in favour.

**7. Events Planning 22/23** – tabled

**8. CRD Contract** - Meeting in November with Al Richmond, need 5 year proposed budget for CRD to approve. Michele will attend to with the help of Cathy.

**9. Beach contract-Greenbelt** – Contract ends October 31, 2022. Dan will check to confirm that the balance of funds in beach account can be kept.

**10. Update Hall management and Janitorial** – Michele provided update on applicants. Interviews are being conducted on Thursday October 13, 2022.

### **New Business**

**1. Citizen of the Year** – Dan discussed his nomination. No new recommendations.

**Reports**

**Hall Maintenance and Bookings Carol and Bruce** – Carol gave up date on bookings as per email sent October 1, 2022. Discussed Marshall Arts SCA group, which meets on Mondays at 7pm, has no contract. Need contract signed for Coffee Club, starting Thursday October 20, 2022. Donna will attend to. Update on Hall Report as per email sent October 12, 2022. The following will be completed by October 31, 2022: Strip and wax hall floors, replace furnace filters, clean vents, order, pick up and deliver hall supplies, update the key holders' list and wrap heat tape around the exterior ventilation pipes. She has talked to all user groups and will prepare a new binder. Thank you Carol and Bruce!

**Welcome Package – update** – tabled

**108 Lions Report** – Donna advised last meeting cancelled due to illness. tabled

**Meeting Adjourned** at 8:25pm