

Present: Roxanne Ziefflie – President, Graham Allison – Vice President, Doris Mars – Treasure, Sandy Lee - Director, Cindy Keates – Director, Kevin Oliffe – Director, Don White – Director.

Absent: Ingrid Meyer – Director

1. Roxanne (President) called the meeting to order and introduces a new board member, Don White as a director.
2. **Minutes:** January 9, 2025 – Cindy put forward a motion to amend the errors accepted and carried. The minutes will move forward to the next directors' meeting for approval.
3. **Financials:** The January 2025 profit and loss statement and balance sheet were presented by Doris (treasurer). Kevin made a motion to accept as presented: **Motion Carried**
4. **Contracts:** Doris and Roxanne met with the community hall manager; contracts are now in order.
5. **Correspondence:**
 - a) Request for January meeting minutes for a community member. Roxanne to post once approved.
 - b) Letter from a community member in response to a paper article. Left for the addressee to respond.
 - c) Email correspondence with 100 Mile Rotary Club re: Outdoor Recreation Committee (ORC) Project. Committee to meet with them to discuss project.
6. **Events and Grants:**
 - a) Siding Project: On time and is now moving forward.
 - b) March 15th Luncheon: 122 tickets in total, 92 currently sold. Prize donations are going well.
 - c) ORC Budgets: Discussion took place on funding and how it will be obtained. Motion put forward by Roxanne: To accept the preliminary budget presented by the ORC for over the next 2 years covering installation of a covered Outdoor Recreation facility with sports flooring, self-contained washrooms, electrical building, storage units in the amount of \$648200.00. Kevin made a motion to accept Graham second **Motion Carried**.
Gazebo budget also discuss: Motion put forward to accept the preliminary budget presented by the ORC to cover the completion of the Gazebo/patio area including seating, table lighting, BBQ/Grill in the amount of \$7765.12. Kevin made a motion to accept Doris second. **Motion Carried**
7. **Old Business:**
 - a) Constitution and Bylaws being reviewed by Sandy and Roxanne.
 - b) New Board meeting rules: Motion put forward by Roxanne to accept the new meeting rules as distributed with an amendment to delete #10 Appeals. **Motion Carried**.
 - c) Floor Cleaning to be completed late February 22/23, 2025.
 - d) Approval of newsletter/paper and all media: It was discussed and identified that RCA doesn't have rights to the 100-mile news content. It was discussed and reviewed. Motion

put forward by Roxanne, all correspondence, social media, Newsletters, newspaper, advertising on behalf of the RCA must be approved by the President before being distributed to the public. **Motion Carried.**

- e) Update on Emmylou's afterschool project: RCA has given her the go ahead to proceed.
- f) Budget from Directors. Roxanne and Doris have requested a 2025 budget request from the Directors.
- g) Windows: Two windows were identified as needing to be replaced. Sandy put forward a motion to accept the quotation for installation and replacement of two windows in the foyer a total of \$700.00. **Motion Carried.**
- h) Security Camara's: To be included in the ORC budget.
- i) Update on wedding page: Committee is approaching businesses with their plans for the web page.
- j) Events Budget Form: Roxanne presented the form to the committee. After a fruitful discussion Cindy put forward a motion to accept the form Kevin Second. **Motion Carried.**
- k) Update on Pickleball court: Continues to move forward.

8. Maintenance:

- a) Men's Urinal Update: Kevin confirms everything is working. Roxanne put forward a motion to just leave the 2 working urinals and the third will remain unusable. **Motion carried.**
- b) Kitchen Faucet: Kevin confirms it is now fixed.
- c) Bingo Curtains: Sandy donated curtain replacements. Kevin will install a new rod and curtains.

9. New Business:

- a) Event Restrictions: Discussed at length with a focus on the function and responsibility of the RCA Committee. Motion put forward by Roxanne: Excluding Light up the 108, Breakfast with Santa, and May Fair, all future events for the next 2 years will be fundraising only and the income to be used for the maintenance and updating the hall and outdoor recreation projects only.

6 yes and 1 abstained Motion Carried.

Doris put forward a motion that all events will need to have a budget attached and be presented to the committee 2 months prior to the event taking place. **Motion Carried.**

- b) Procedure for completing Minutes: Further discussion needed. **Tabled**
- c) Temporary secretary replacement: Nomination put forward Sandy nominated Cindy, Cindy did not accept. Roxanne nominated Doris, Doris accepted.
- d) Outdoor Camping during Events: RCA not interested in allowing this to take place.
- e) New Rental Survey: No amendments and will be available on the website.
- f) Business Facebook pages Available: Further information needed. **Tabled.**

Meeting adjourned at 9:17 pm.